



**Timber Ridge PTO Minutes
May 15, 2018**

Call to order 7:05p

A meeting of [Timber Ridge Elementary PTO](#) was held at [TRE LMC](#) on [5/15/2018](#). Board Members present: Co-Presidents: Jason Arnold & Beth Arnold, Treasurer: Monica Hoff, Secretary: Lacey Giunta. PTO Members present: see sign-in sheet.

Approval of minutes

Motion to approve April 2018 minutes by Shawn; seconded by Laurel. Minutes approved.

Reports

Treasurer's reports reviewed for March 2018 to current date. Summary: April –roller-skates were paid for. There is an issue with Wells Fargo company matching that Monica is working on. May-lots of transactions as we reimbursed the school for approved grant purchases and we settle up for the end of the school year. Report approved by Stacey, seconded by Laurel.

Committees:

Yearbook (Alex) Yearbooks were distributed. We have several extras available at \$20 each. Alex will make them available at this week's Learning Expo. Alex is collecting names from teachers for students who couldn't afford a book to donate to them. Alex reports that Michelle V. did a great job with photography and Megan T. will be helping with yearbook committee focusing on the 5th grade addition.

Hospitality (Megan) Teacher Appreciation week last week. Co-chair needed is needed for this committee to split duties and brainstorm new ideas. Kelley noted that TRE will have a Teachers' Lounge again next year. Kris Z volunteered to help with the committee.

Original Works: (Michelle) Michelle not present but Beth shared that Original Works were distributed on Friday and went home Monday. Monica stated that the fundraiser made \$1100 for the TRE Art Dept.

Fifth Grade Celebration: (Suzanne D) Held today! Suzanne reports that it was a fabulous day and the kids loved it. Suzanne encourages the tradition to continue. It was suggested to roll it into the new Experiences Grant Committee next year since it is a field trip.

Summer Reading/Math: (Sarah) The form is updated and has been added to the newsletter. It will be sent home with students before last day of school. Also available at Learning Expo and available in the library. Sarah is looking for ideas for the fall celebration.

Family Events Committee: 5/20/18 TRE 5K. All profits to be donated to the ALS Association Iowa Chapter. Record registration at 122 as of today. Shirts are in. 5/24/18 Free skating party sponsored by Skate North 5-8p.

School Supplies: (Beth R) 66 Orders received so far. Online orders available through June. Volunteers needed in August to distribute packs to classrooms.

Grant Committee: Spring grant funding request received. It was suggested to move to 2 submissions periods (Spring & Fall) for the 2018-19 school year. Alex made a motion to add \$2000 to our budget for new teacher grants for teachers new to TRE, motion seconded by Amy. Motion passes.

Box Tops: Alex will co-chair with Sara W. She has plans to increase communication via social media and flyers and plans for more collection times throughout the year.

Old business

None

New Business

Experiences Grant Committee budget – Shawn Russell-chair. Kelley shared that the building is meeting to revise field trip schedule for next year to determine whether to keep or revise existing experiences to match current core standards. Experiences such as field trips, assemblies, speakers, etc. will access the TRE building budget first and then with approval from Mrs. Harrison, requests can be brought to PTO. Shawn motioned to set the experiences grant budget at \$8000. Seconded by Laurel. Laurel volunteered to join committee.

Learning Expo 5/17/18 – cookies donated, water donated, 3:45p start time,

Parent Survey – Amy Day authored the survey, simplified version, coming out soon to parents, review results in the fall, ideally we will do survey earlier in the year next year so results can be reviewed before end of school year.

Board Nominations/Elections – Monica Hoff will remain treasurer, Laurel Griffin will be president-elect for 2019-2020. Amy Withers elected to Board Secretary for 2018-19 school year.

International Night- Friday at high school

A suggestion of an early PTO meeting prior to school starting was made so that committees could get started on work. An August Early Bird PTO meeting for committees was set for 8/21 at 4:30p following the TRE Open House.

Announcements

Timber Ridge News- Mrs. Harrison

TRE Staff members, **Sara Richardson & Lisa Pecina**, joined to say thank you for PTO donations (library supplies & skates)!

Mrs. Harrison shared about the **New District Policy Background checks for volunteers** in addition to Raptor(current system). An email went out today.

*Field Day volunteers will need to check into raptor prior to reporting to the field.

A **Special Thank you** for Suzanne for 5th grade celebration and for the Teachers Appreciation week last week.

May 17th 4-6p Learning Expo (new!) – summer ideas for math, reading, etc for parents. Set up like a vendor fair. PTO table. Cookies & water. Time set to attract parents at after school pick-up and KTC pick-ups.

Teacher Assignment Letters – 1st-5th grades should have teacher letters mailed 8/10/18 and Kindergarten letters mailed 8/15/18. Infinite Campus to be updated 8/15 as well.

Kindergarten Jump Start –incoming kindergartens to attend **Aug 13 & 14** - 2 day event to be held for 1.5 hours. More details to come. There will be no spring kindergarten round-up.

2018-19 School Year **TRE Open House: 8/21/18**, Families new to TRE 2:30-3p, All families 3-4:30p.

Adjournment – Motion to adjourn meeting made by Alex K. Seconded by Megan W. Motion passes. Meeting adjourned approximately 8:40p.

Secretary

Date of approval