



Timber Ridge PTO Minutes
October 10, 2017

Call to order

A meeting of [Timber Ridge Elementary PTO](#) was held at [TRE LMC](#) on [10/10/2017](#). Board Members present: Co-Presidents: Jason Arnold & Beth Arnold, Treasurer: Monica Hoff, Secretary: Lacey Giunta. [\[See Attached for attendance\]](#).

Developmental Kindergarten and Kindergarten Teachers attended the meeting as well.

Approval of minutes

Motion to approve May 2017 & September 2017 minutes was made by Alex K. and seconded by Megan O. Motion passed.

Reports

Treasurer's report presented by Treasurer, Monica Hoff. Unfundraiser is currently at \$12-13,000 in deposits so far. Approval of report motioned by Alex K. and seconded by Laurel.

After discussion of the budget, a Motion was made by Alex K. to start with **\$12,000 to be allocated for grant funding** by the grant committee. Trish D seconded the motion. Motion passes.

Committees:

Fall Book Fair (Sara M/Megan T)

Book Fair dates: 11/9 – 11/16. Potential book fair revue decrease due to new conference schedule – same night as November PTO meeting, class previews have been scheduled, sign up available for volunteers, Sara will notify Tracy of book delivery, last year \$8K fall book fair, fall revenue goes back to the teachers, spring goes to the library, scholastic wish list book bins will be new this year.

Grants (Jennifer)

Jennifer not present, committee met to go through initial form and it was sent to Kelley and was distributed to teachers, one request already came in, grant request forms due Nov 6th. It was recommended to do info share on approved grants with pictures for public view.

Hospitality (Megan W)

Conference Dinner to be held 11/16/17, chili theme, potluck, donations needed, Tiffany Rios also helping on committee.

Box Tops (Sara W)

Sara not present. Alex suggested more publicity to bring in more Box Tops. Mrs. Swift shared monthly collection idea, Megan O. volunteered to help with monthly box top collection ideas.

Yearbook (Alex)

Volunteer to sign up for class photographers for the yearbook, art contest for the cover, art teachers will introduce the ideas in their classes (specific guidelines from LifeTouch), students will submit their entries anonymously, judges to select final artwork

Fundraising (Stacey)

Stacey not present. 1st grade won ice cream social to be held this Friday, all-school banner to be made Thursday. Summit PTO Johnston Strong shirt orders due by 10/16, money to be split between PTO's. Monica recommended Family dine in nights (Monica –will contact restaurants) within community.

Family Nights (Lacey)

Family Fall Costume Party 10/27/17 6:30-8:30p at TRE Gym. Collecting donations for Johnston Food Pantry. DJ is giving us same pricing as last year. Monica M. volunteered to help with party. Skate Nights will be Nov.21 and April 3. New time: 5-8pm. PE Skating unit money budgeted.

School Supplies (Lacey/Beth R & Adam)

New 2 year EPI contract to be signed. Motion made to commit to 2 year contract, seconded by Beth R. Motion passes.

Communications (Beth A/Sara M)

People interested in volunteering on committees after September PTO meeting. Sara will build committee sign ups, committee chairs will get weekly email reports, Alex wants to know a routine communication system to get PTO information to Tracy to be distributed via the school newsletter, Trish stated that she is interested in helping. Beth A. will talk to Tracy and Kelley about moving forward. Alex raised her concern of not wanting to lose the audience for the newsletter. Sara raised her concern of adding an extra layer/added middle man to the process. Selena suggested that Tracey will leave out old info each week unless the committee communicates to her to keep it or add it. Jason suggested the communications committee meet with school.

Old business

November Fareway Fundraiser –All Johnston Elementary PTO's to benefit. Just need to mention it at register.

New Business

Biz Town - Biz Town is a 5th grade 4-6 wk curriculum simulated business for financial literacy where students visit JA biz town and participate in a day of being business owner/consumer. Johnston schools are unable to fund this unit this year. Suzanne Downs shared that she contacted the Junior Achievement coordinator and was told they have a new structure with a new president and raised fees. Pricing is \$28 per student, tiered cost based on free/reduced lunch programs, schools charged 17.50, with a 3.50 reduction based on percentage of reduced lunch making it \$14 per student. April & May filled but other slots still available. \$600-\$1200 for bussing (would likely need to go over 2 days), 108 students – \$1500 cost to attend + bussing. Horizon Elementary PTO funding for their 5th grade to go. TRE 5th grade teacher team is extremely passionate about offering Biz Town. Kelley spoke to Jan Miller Hook – and as a school we cannot do any fundraising, but PTO can. School cannot collect money from parents for the field trip either but PTO can. Kelley has JA holding two days in March. Current grant form cannot be used for experiences grant. Current grant form designed for tangible items to be purchased for the school. Mrs. Smith shared she had been denied two grants last year because they are experience based versus item based and she feels that experiences are extremely valuable to students and that it is difficulty, for

safety reasons, to go on large field trips for Kindergarten and so she had asked for experiences to come to the school. Kelley clarified field trips this year: each grade level has bussing 1x and \$7 per student. It was recommended that the grant committee create separate form to allow for broader use of PTO funds. Alex suggested that perhaps this needs to be a recurring budget item. Megan T. made a motion to divide funding between 5th grade parents and PTO for Biz Town. Alex seconds the motion. Motion passes. Megan T. will send a letter to 5th grade parents asking for donations.

Kids Bank Teller Booth donation- Monica talked to our bank branch manager who would like to make a donation to Timber Ridge PTO in exchange for the teller booth that was built by high schoolers and funded by PTO last year. Since Kids Bank is not continuing at Timber Ridge, Kelley will have Gary locate it in storage and Monica will ask the bank for \$250 donation.

Colored paper – Megan T. asked that the PTO pay for 2-3 boxes of colored paper to be used by the PTO for colored flyers to parents.

Announcements

Timber Ridge News – out of time for Mrs. Harrison to share.

Adjournment - Meeting adjourned approximately 8:30p.

Secretary

Date of approval